DELTA ONE STORAGE

Daily Pre-Operations Checklist 215 N. Pierce St., Lafayette

	YES	NO	1 [YES	NO	
Warehouse Exterior			11	Housekeeping and Facilities				
Is the exterior free of debris?				Are garbage cans emp	tied?			
Is the exterior free from visible damage?				Are cleaning tools hun	g head down?			
Is signage free from damage?				Are the restrooms clea stocked?	an and			
Are all lights in proper working order?				Is the break area clear microwave)	1? (e.g., fridge,			
Warehouse Interior				Personal Hygiene				
Are floors clean and clear of debris?				Are all employees wea clothing?	ring clean			
Is the white sanitary strip around perimeter clear?				Are employees' hands clean?	and nails			
Are all lights in proper working order?				Do employees have loo above their waist?	ose items			
Are all door openings clear and accessible?				Are employees wearing non- approved jewelry?				
Items Stored			11	Personal Health				
Are all items on a clean dry pallet with slip sheet?				Have any employees e feel ill?	expressed they			
Are all pallets in the correct location?				Does any employee show symptoms of being ill?				
Are pallets containing allergens labeled?				Does any employee have exposed wounds?				
Are allergens stored in the correct location?								
Other								
Did you find something not on this list that needs addressing? If yes, list below. Report to QA/Management if assistance is needed.								
Corrective Actions								
Are Corrective Actions Needed (if yes, please list below)								
Name:			I	Date:	Time			
						AM	/ PM	

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